

	<p>HEALTH, SAFETY, ENVIRONMENT AND QUALITY MANAGEMENT SYSTEM</p> <p><b>16.0 SECURITY DUTIES IN PORT</b></p> <p>ON THE JOB TRAINING</p>	<p>OJT : 016  Page : 1 of 1  Date : 07-Nov-25  Rev : 10.1  Appr : DPA</p>
--	--	---

VESSEL: \_\_\_\_\_

DATE: \_\_\_\_\_

### **Details of Training: Security Duties in Port**

- Be familiar with Port Security and Ship Security Levels
- Security Duties are to be performed in accordance with SSP
- Maintain 24 hours watch on Gangway and side access to prevent unauthorized access. Gangway is not to be left unattended at any time.
- Gangway watch is maintained when accommodation ladder is lowered at anchorage.
- Pilot ladders when not in use are taken up
- Positive checking of the Identity: NO PHOTO IDENTITY, NO ACCESS
- Access is to be allowed only to those who can establish their Identity and purpose of their visit including Public Authorities in uniform.
- At least 10% of visitors shall be subjected to a body search and a baggage search for prohibited weapons and explosives at Security Level
- Males are not permitted to search females or vice-versa.
- Public Authorities (e.g. law enforcement officers: USCG, customs, immigration, health authorities, PSC officials) with proper identification are exempt from searches but their Identity Document shall be checked.
- Visitor's log is mandatory and must be complete with all details as required.
- Visitor's Permit shall be issued to visitors, same recorded in visitor's log and shall be collected when they disembark.
- Count Visitor's Permits at every change of watch
- Restricted areas and unattended spaces/storerooms shall be locked or tagged using plastic seal at all times in port.
- Patrol deck at regular intervals as required, checking over side for suspicious crafts and access through moorings.
- Inform to SSO of any breach of Security.

### **Training conducted to all deck officers and ratings (Attach signed crew list)**

Verified by: Master \_\_\_\_\_

Feedback: